

**PhulsingNaikMahavidyalaya, Pusad**  
**Internal Quality Assurance Cell ( IQAC)**  
**Minutes of meetings**  
**Held at IQAC Office on 03-12-2020 at 1.00 pm**

**Agenda :-**

- 1) Review of teaching , learning process.
- 2) Online examination.

Minutes –

At the outside , IQAC

Co-ordinator congratulate Dr. A. B. Patil to appoint as an Officiating Principal of the college and request him to accept the Chairmanship of the meetings.

- 1) Reading and recording of previous minutes.
  - The minutes of the previous meeting was read, confirmed and recorded.
- 2) **Review of Teaching learning process.**

The Chairman Dr. A. B. Patil put up the syllabus competition report of all departments. The members discuss the issue and observe that all faculty members were actively participated in online teaching learning process. Some subjects were identified, IQAC take a note and decided to instruct the concern HOD to complete the syllabus within scheduled time period.
- 3) **Online Examination -**

Prof. P. T. Hamjade informed that the college received University guidelines to conduct online examination for all classes.

The Committee decided to act accordingly and appointed Dr. A. P. Mude, Examination Committee Convener to conduct online examination for all students.
- 4) There being no other point to discuss the meeting ended with vote of thanks by the Co-ordinator.

**IQAC Chairperson &members :-**

- 1) Dr. A. B. Patil
- 2) Dr. P. P. Deshmukh
- 3) Dr. A. P. Mude
- 4) Prof. P. T. Hamjade
- 5) Prof. V. B. Rathod
- 6) Prof. G. B. Shelkikar
- 7) Dr. S. R. Bhoyar
- 8) Mr. U. V. Chavan
- 9) Mr. V. N. Bhasakhetre

**PhulsingNaikMahavidyalaya, Pusad**  
**Internal Quality Assurance Cell ( IQAC)**  
**Minutes of meetings**  
**Held at IQAC Office on 3<sup>rd</sup> July 2021 at 11.00 am**

**Agenda :-**

- 1) Academic Calendar
- 2) Teaching Learning Process
- 3) Admission Process
- 4) Organisation of Seminar, Workshop and Conference

Minutes –

**1) Reading and recording of previous minutes**

- The minutes of the previous meeting was read, confirmed and recorded.

**2) Academic Calendar**

- IQAC members discussed the issue in detail. Dr. P. P. Deshmukh suggested to prepare academic calendar taking into consideration, the Government and Sant Gadge Baba Amravati University guidelines.
- The Committee instructed to Convenor of Academic Calendar Committee to prepare academic calendar in the line of above guidelines

**3) Teaching Learning Process**

- Due to Covid-19 Pandemic situation, the committee members realized to extend the scope of online teaching learning process for all classes. The committee members instructed Dr. S. R. Bhoyar to look after the matter and ensure to conduct online classes for all students through google classrooms.
- Dr. A. B. Patil raised the issue of revision of time table. The committee members decided to prepare new time table for the current academic session and circulate to all HOD for further action.

**4) Admission Process-**

Dr. A. P. Mude put a proposal for online admission process. IQAC discuss the matter in detail and decided to use college website for admission process. All admissions are through the online process and e-prospectus be prepare for the same.

**5) Bridge course and Induction Programme –**

- The committee decided to conduct bridge course and induction programme for all freshers as early as possible through online mode.

**6) Organisation of Seminar, Workshop and Conference**

In the line of current situation and Covid 19 guidelines, IQAC discussed the matter and decided to instruct and motivate all HOD to organize seminar, workshop and conference in the relevant subject in online mode for faculty members as well as students.

- 7) There being no other point to discuss. The meeting ended with vote of thanks by the Co-ordinator.

**Chairperson & IQAC members :-**

- 1) Dr. S. G. Motke
- 2) Dr. P. P. Deshmukh
- 3) Dr. A. B. Patil
- 4) Dr. A. P. Mude
- 5) Prof. P. T. Hamjade
- 6) Prof. V. B. Rathod
- 7) Prof. G. B. Shelkikar
- 8) Dr. S. R. Bhoyar
- 9) Mr. U. V. Chavan
- 10) Mr. V. N. Bhasakhetre