

Phulsing Naik Mahavidyalaya, Pusad  
**INTERNAL QUALITY ASSURANCE CELL**  
(IQAC)

**Minutes of Meeting**  
Held at IQAC office on 7<sup>th</sup> July 2019 at 1.00pm

**AGENDA –**

1. Analysis of peer team report.
2. Prepare plan to overcome peer team comments.

**MINUTES –**

1. Reading and recording of previous minutes –
  - The Minutes of the previous meetings was read, confirmed and recorded.
2. Analysis of peer team report –
  - IQAC co-ordinator put a PEER team report in the meeting.  
Committee has discussed in detail the comments made by peer team members and during visit overall observations of the peer team members and prepare a list of issued to the work in current academic year.
3. Prepare plan to overcome PEER team comments.
  - Committee members critically analyse PEER team report and prepare plan of action for the next five years and decided to improve the grade in fourth cycle.
4. Teacher Student Ratio –
  - Committee members discuss about the present teachers student ratio and comments of the peer team members and decided to put a proposal to college development committee to consider the item and appoint the faculty members as early as possible.
5. To make more MoU-
  - Committee members decided to start vocational education courses in the institute. It is decided a submit proposal for vocational education to respective agencies and consult with industries for required MoU.
6. Academic Calendar and College Prospectus –
  - Dr. A. P. Mude I/c admission committee put a proposal to prepare college prospectus In e-form only.
  - The committee members discussed in detail the issue and decided to prepare college prospects in e-form from 2019-20 session and prepare academic calendar and upload on college website within 15 days.

7. Organisation of Induction Programme-

- The committee members decided to organize induction programme in the month of August for all freshers as per UGC & S.G.B. Amravati University, Amravati Guidelines.

8. There being no other point to discuss, the meeting ended with vote of thanks by the co-ordinator.

Principal and Chairperson, IQAC Members.

Dr. S. G. Motke

Dr. P. P. Deshmukh

Dr. A.B. Patil

Dr. A.P .Mude

Prof. P.T. Hamjade

Prof. V.B. Rathod

Dr. G.B. Shelkikar

Mr. U.V. Chavan

Mr. V. N. Bhasakhetre

Phulsing Naik Mahavidyalaya, Pusad  
**INTERNAL QUALITY ASSURANCE CELL**  
(IQAC)

**Minutes of Meeting**  
Held at IQAC office on 26<sup>th</sup> December 2019 at 1.00pm

**AGENDA –**

1. Upgrade Teaching Learning Process and facilities.
2. Enhance students centric facilities.

**MINUTES –**

1. Reading and recording of previous minutes –
  - The Minutes of the previous meetings was read, confirmed and recorded with a change suggested by Dr. A. B. Patil and Prof. P. T. Hamjade to discuss the analysis of PEER team report have to discuss with chairman C.D.C. and finalise the plan of action for next five years.
2. Upgrade Teaching Learning Process and facilities –
  - Committee members discuss in detail the existing online teaching learning process and decided to enhance the scope of google classrooms in all aspects. i.e. assignment submission and online test to conducted through google classroom in current academic year.
3. Enhance students centric facilities.
  - Committee members discuss the issues in detail. The peer team members observed the students facilities during the visit. The committee decided to enhance the quality of students centric facilities on the basis of internal discussion with peer team members.
4. There being no other point to discuss, the meeting ended with vote of thanks by the co-ordinator.

Principal and Chairperson, IQAC Members.

Dr. S. G. Motke

Dr. P. P. Deshmukh

Dr. A.B. Patil

Dr. A.P .Mude

Prof. P.T. Hamjade

Prof. V.B. Rathod

Dr. G.B. Shelkikar

Mr. U.V. Chavan

Mr. V. N. Bhasakhetre

Phulsing Naik Mahavidyalaya, Pusad  
**INTERNAL QUALITY ASSURANCE CELL**  
(IQAC)

**Minutes of Meeting**  
Held at IQAC office on 13<sup>th</sup> January 2020 at 1.00pm

**AGENDA –**

1. Feedback Mechanism.
2. Organisation of parents meet and alumni meet.

**MINUTES –**

1. Reading and recording of previous minutes –
  - The Minutes of the previous meetings was read, confirmed and recorded.
2. Feedback Mechanism –
  - Committee members discuss in detail the existing mechanism in detail and decided to upgrade feedback mechanism i.e. change of feedback questions, online feedback of alumni.
  - Committee members advise to instruct feedback committee to analyse & prepare action taken report on received feedback.
3. Organisation of parents meet and alumni meet.
  - Committee members suggested to organize parent meet and alumni meet by the concern committees.
4. To Prepare AQAR for 2019-20
  - Committee members decided to prepare and submit AQAR 2019-20 within schedule time period.
5. There being no other point to discuss, the meeting ended with vote of thanks by the co-ordinator.

Principal and Chairperson, IQAC Members.

Dr. S. G. Motke

Dr. P. P. Deshmukh

Dr. A.B. Patil

Dr. A.P. Mude

Prof. P.T. Hamjade

Prof. V.B. Rathod

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